

PACIFIC RADIO GROUP, INC.
KAPA, KAGB, KKBG, KLEO, KPVS, KLUA, KKON, KHLO
EEO PUBLIC FILE REPORT
OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

<u>NO.</u>	<u>RECRUITMENT SOURCE</u>	<u>CONTACT</u>	<u>TOTAL INTERVIEWED</u>	<u>ENTITLED TO NOTIFICATION</u>
1	CRAIGSLIST- 1381 9TH AVE. SAN FRANCISCO, CAL 94122	ILENE ALFORD 808-961-0651	1	NO
2	UNIVERSITY OF HAWAII- OFFICE OF APPLIED LEARNING EXPERIENCES	THOMAS DEWITT tel:808.987.6551	0	NO
3	PACIFIC MEDIA GROUP JOB FAIR	ILENE ALFORD 808-961-0651	5	NO

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OCTOBER 1, 2015-SEPTEMBER 30, 2016

<u>POSITION</u>	<u>POSITION TITLE</u>	<u>DATE OPEN</u>	<u>DATE FILLED</u>	<u>RECRUITMENT SOURCE</u>	<u>NUMBER INTERVIEWED</u>	<u>NUMBER HIRED</u>
1	EXPERIENCED NEWS WRITER	18.05.2016	15.06.2016	INDEED.COM	5	1
1	ACCOUNT EXECUTIVE	31.03.2016	POSITION NOT FILLED	INDEED.COM	3	0

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<u>NO.</u>	<u>DATE</u>	<u>INITIATIVE</u>	<u>DESCRIPTION</u>	<u>SCOPE OF INVOLVEMENT</u>	<u>PERSONNEL INVOLVED</u>
1	10/01/2012-9/30/13 -WEEKLY	KOKULA CALENDAR	AIR PUBLIC SERVICE ANNOUNCEMENTS THROUGH A KOKUA CALENDAR-ANNOUNCEMENTS ARE MADE AND UPDATED EACH WEEK. ANNOUNCEMENTS PROVIDE FREE COMMUNITY OUTREACH INFORMATION FOR NON-PROFIT ORGANIZATIONS SUCH AS HAWAII ISLAND UNITED WAY, RED CROSS, ETC..	NEWS DIRECTOR RECORDS AND CUTS KUKUA CALENDAR SPOTS EACH WEEK. PSA'S ARE SUBMITTED TO STATION VIA E-MAIL AND FAX.	NEWS DIRECTOR
3	10/1-12-9/30/13- ONGOING	SOCIETY FOR HUMAN RESOURCE MANAGEMENT	SUBSCRIBE TO SHRM - PROVIDE RESOURCES ON EMPLOYMENT LAWS, HIRING LAWS, EEO LAWS, OBTAIN REFERENCES FOR DUCUMENTING EMPLOYEE PERFORMANCE ISSUES	RECEIVE DAILY NEWSLETTER AS WELL AS MONTHLY PUBLICATION FROM SHRM - UTILIZING INFORMATION TO KEEP UP TO DATE WITH NEW LABOR LAWS AND RULES AS WELL AS OPTIMIZING HR MANAGEMENT	VICE PRESIDENT OF ADMIN.
4	10/1/12-9/30/13 - ONGOING	KAKO'O I NA NEIKI SLIPPER DRIVE	CO-SPONSOR WITH HAWAII ISLAND UNITED WAY PROVIDE SLIPPERS TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	HELD MULTIPLE ON AIR AND ON SITE PROMOTIONS AT LOCAL BUSINESSES IN EFFORT TO COLLECT SLIPPERS AND SHOES FOR CHILDREN AND SCHOOLS IN NEED	KAPA PROGRAM DIRECTORS ON AIR STAFF
5	02.03.2013	KAKO'O I NA KEIKI FOOD DRIVE	CO-SPONSORED WITH HAWAII ISLAND UNITED WAY	COMMUNITY INITIATIVE TO PROVIDENON-PERISHABLE FOOD BAGS TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	KAPA PROGRAM DIRECTOTS ON AIR STAFF
6	15.11.2012	KAKO'O I NA KEIKI SCHOOL SUPPLY DRIVE	CO - SPONSOR WITH HAWAII ISLAND UNITED WAY	COMMUNITY INITIATIVE PROVIDE SCHOOL SUPPLIES TO ELEMENTARY CHILDREN IN NEED ISLAND WIDE	KAPA PROGRAM DIRECTORS ON AIR STAFF
7	1/5/13-5/28/13	BREAST WALK EVER	BREAST CANCER AWARENESS EVENT	HOLD COMMUNITY WALK TO FOCUS ON BREAST CANCER AWARENESS. EVENT HIGHLIGHTS SURVIVORS AND BRINGS COMMUNITY GROUPS TOGETHER TO SUPPORT THE CAUSE	PROMOTIONS DIR. ON AIR STAFF ADMIN STAFF
8	28.02.2013	MARCH OF DIMES MARCH FOR BABIES	CO-SPONSOR WITH MARCH OF DIMES	SUPPORTS NON-PROFIT GROUP BY AIRING INTERVIEWS WITH THE BIG ISLAND AMBASSADOR FAMILY AND RUN PROMOS TO ENCOURAGE ATTENDANCE AT BOTH EVENTS	PROMOTIONS DIR. ON AIR STAFF
9	25.05.2013	HI PLAN	PARTNER WITH UH HILO	RUN PROMOTIONS TO ENCOURAGE YOUNG BUSINESS LEADERS TO ENTER A CONTEST, WHICH THEY CREATE A BUSINESS PLAN AND CAN WIN A CASH PRIZE	PROMOTIONS DIR.
10	18.01.2013	LEGALLY TERMINATE EMPLOYEES	PARTICIPATED IN WEBINAR	PARTICIPATED IN WEBINAR	VICE PRESIDENT OF ADMIN
11	11.07.2013	HUI KA LIMA I LALO COMMUNITY CALENDAR	AIR ON KAPA	AIR CALENDAR OF EVENTS FOR HAWAIIAN FISH POND RESTORATION, BEACH CLEAN UP AND CULTURAL SITE RESTORATION	KAPA PD
12	19.09.2013	HUI KAKO'O CONCERT SERIES	PARTNER WITH HAWAII ISLAND FOOD BASKET AND KEAUHOU SHOPPING CENTER	PROMOTE MONTHLY CONCERT SERIES WHERE ADMISION IS TO BRING CANNED FOOD AND DONATE TO HAWAII ISLAND FOOD BASKET	KAPA PD'S ON AIR STAFF SALES STAFF
		MOKU O KEAWE INTERNATIONAL HULA FESTIVAL	HAWAIIAN CULTURE EVENT	PERPETUATE HAWAIIAN CULTURE, HULA AND LANGUAGE	KAPA PD'S

PACIFIC RADIO GROUP IS AN EQUAL OPPORTUNITY EMPLOYER. IN ACCORDANCE WITH THE FCC'S EEO REGULATIONS, ANY ORGANIZATION THAT DISTRIBUTES INFORMATION ABOUT EMPLOYMENT OPPORTUNITIES TO JOB SEEKERS OR REFERS JOB SEEKERS 1 MAY REQUEST THAT IT BE PROVIDED NOTICE OF PACIFIC RADIO GROUP'S JOB VACANCIES AS THEY OCCUR.

TO EMPLOYERS